



## COOLIDGE HOMEOWNERS' ASSOCIATION

PO Box 1086

Lincoln, NH 03251

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### PROCEDURES for COOLIDGE FALLS HOMEOWNER COMPLAINTS

A homeowner with a complaint about a neighbor has three options when an incident occurs.

The 3 options are as follows:

1. Call or email the neighbor directly.
2. Call the Lincoln Police Department if it is a matter that requires a police report.
3. Call the CHA office during office hours, 7:30am to 4:00 pm, Monday through Friday, if it is a minor issue that can be addressed at a later date.

In any instance, if one of the first two options are used, the homeowner must notify the CHA office of the violation. Whenever possible, photos, videos, etc. should be obtained to document the violation.